

MINUTES
City of Wooster Design and Review Board
April 10, 2018

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Susan Bates, John Campbell, Dick Deffenbaugh, Sandra Hull, Dick Kinder and Keith Speirs were present at the meeting. Board member Louise Keating was absent. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF MINUTES

Sandra Hull moved to approve the Minutes of March 13, 2018, regular meeting of the Design and Review Board. Susan Bates seconded the motion. The motion carried 6-0.

III. CERTIFICATE OF APPROPRIATENESS APPLICATION

DR-18-11.

Travis Snyder representing Howard Hanna requested sign approval for window signs at 135 North Bever Street in the C-4 Zoning District.

Travis Snyder stated that he wanted to update window awnings and add window graphic decals on the front window and door. Mr. Snyder explained that the window would be covered with a vinyl graphic. Mr. Campbell asked if the whole window would be green and solid. Mr. Snyder stated that he felt that the decal would be more visible.

Dick Deffenbaugh moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 6-0.

IV. DISCUSSION

Loren Fedorowicz, 148 North Walnut Street, stated that she had a concern about a projecting sign that was installed at 150 North Walnut Street. Mrs. Fedorowicz explained that her building sat back from the street and the new projecting sign blocked part of her business. Mrs. Fedorowicz continued that the sign also blocked her view outside, which was needed for safety reasons.

Mrs. Fedorowicz asked for the application to be reconsidered by the Board. Mr. Campbell stated that he did not recall ever rescinding an approval. Mr. Dutton stated that the application was approved, met all the requirements and could not be reconsidered by the Board. The Board advised Mrs. Fedorowicz to discuss the issue with the business owner at 150 North Walnut Street.

Sandra Hull stated her concerns with unpermitted window signage at Family Dollar. Mr. Dutton responded that the City would look into the issue and take action, as needed, for resolution.

V. ADJOURNMENT

Susan Bates moved to adjourn the meeting. Sandra Hull seconded the motion. The motion carried 6-0. The meeting adjourned at 5:50 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant