

MINUTES DESIGN & REVIEW BOARD

DECEMBER 10, 2013

MEMBERS PRESENT: Keith Speirs, Dick Kinder, John Campbell, Dick Deffenbaugh, Susan Bates and Louise Keating

MEMBERS ABSENT: Sandra Hull

STAFF PRESENT: Andrew Dutton

I. MINUTES

Dick Kinder moved, Dick Deffenbaugh seconded, to approve the Minutes of November 12, 2013 as received. Motion carried unanimously.

II. PROJECT REVIEW AND/OR APPROVAL

DR-481. (C-4 District). Farm Credit Mid America requesting Board approval of a face change to an existing monument sign and replacement of existing building mounted signage for property located at 382 West Liberty Street.

Christine (last name not audible), Integrated Sign & Graphics, stated Farm Credit had gone through a rebranding in the past year. She stated the existing monument sign would be changed from "Farm Credit Services of Mid America" to "Farm Credit Mid America"; the typeface and logo would also change. She stated the monument sign would be given a facelift; the cabinet would be painted white. She stated that on the side of the building, the channel letters would be removed and a wall cabinet would be added which was nearly half the size of the existing channel letters and would be similar to the monument sign.

Mr. Kinder questioned if the signs would be internally illuminated. She indicated they would be.

Susan Bates moved, Keith Speirs seconded, to approve signage as proposed for Farm Credit Mid America at 382 West Liberty Street. Motion carried unanimously.

(Louise Keating arrived at this point in the meeting.)

III. MISCELLANEOUS

ELECTION OF CHAIRMAN/VICE CHAIRMAN FOR 2014

Louise Keating moved, Dick Deffenbaugh seconded, to elect John Campbell as Chairman and Sandra Hull as Vice Chairman of the Design & Review Board for 2014. Motion carried unanimously.

SETTING OF 2014 MEETING DATES/TIMES

Susan Bates moved, Dick Kinder seconded, to approve the meeting dates/times for 2014 as presented (see attached). Motion carried unanimously.

Mr. Dutton reminded Board members of their need to provide him with their resumes for the CLG application, if they have not already done so.

Mr. Deffenbaugh thanked Mr. Campbell and Ms. Hull for their service on the Board.

Meeting adjourned at 5:37 p.m.

Andrew Dutton, Staff Liaison

CITY OF WOOSTER PLANNING DEPARTMENT

Meeting Dates – 2014

Board of Zoning Appeals		Design & Review Board		Planning Commission	
Deadline	Meeting Date/Time	Deadline	Meeting Date/Time	Deadline	Meeting Date/Time
December 23, 2013	January 9, 2014 5:15 p.m.	January 7, 2014	January 14, 2014 5:30 p.m.	December 31, 2013	January 22, 2014 5:30 p.m.
January 22, 2014	February 6, 2014 5:15 p.m.	February 4, 2014	February 11, 2014 5:30 p.m.	February 5, 2014	February 26, 2014 5:30 p.m.
February 19, 2014	March 6, 2014 5:15 p.m.	March 4, 2014	March 11, 2014 5:30 p.m.	March 5, 2014	March 26, 2014 5:30 p.m.
March 19, 2014	April 3, 2014 5:15 p.m.	April 1, 2014	April 8, 2014 5:30 p.m.	April 2, 2014	April 23, 2014 5:30 p.m.
April 16, 2014	May 1, 2014 5:15 p.m.	May 6, 2014	May 13, 2014 5:30 p.m.	May 7, 2014	May 28, 2014 5:30 p.m.
May 21, 2014	June 5, 2014 5:15 p.m.	June 3, 2014	June 10, 2014 5:30 p.m.	June 4, 2014	June 25, 2014 5:30 p.m.
June 25, 2014	July 10, 2014 5:15 p.m.	July 1, 2014	July 8, 2014 5:30 p.m.	July 2, 2014	July 23, 2014 5:30 p.m.
July 23, 2014	August 7, 2014 5:15 p.m.	August 5, 2014	August 12, 2014 5:30 p.m.	August 6, 2014	August 27, 2014 5:30 p.m.
August 20, 2014	September 4, 2014 5:15 p.m.	September 2, 2014	September 9, 2014 5:30 p.m.	September 3, 2014	September 24, 2014 5:30 p.m.
September 17, 2014	October 2, 2014 5:15 p.m.	October 7, 2014	October 14, 2014 5:30 p.m.	October 1, 2014	October 22, 2014 5:30 p.m.
October 22, 2014	November 6, 2014 5:15 p.m.	November 4, 2014	November 12, 2014 5:30 p.m.	October 29, 2014	November 19, 2014 5:30 p.m.
November 19, 2014	December 4, 2014 5:15 p.m.	December 2, 2014	December 9, 2014 5:30 p.m.	November 25, 2014	December 17, 2014 5:30 p.m.

