

MINUTES
City of Wooster Design and Review Board
March 13, 2018

I. MEETING CALLED TO ORDER AND ROLL CALL

Sandra Hull, Vice Chairman of the Design and Review Board, called the meeting to order. Board members Susan Bates, Dick Deffenbaugh, Louise Keating, and Dick Kinder were present at the meeting. Board member John Campbell was absent. Board Member Keith Speirs arrived at 5:33 pm after the minutes were approved. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF MINUTES

Louise Keating moved to approve the Minutes of February 13, 2018, regular meeting of the Design and Review Board. Dick Kinder seconded the motion. The motion carried 5-0.

III. CERTIFICATE OF APPROPRIATENESS APPLICATION

DR-18-09.

Greg Earnst of AODK Inc. representing the CSB requested an approval recommendation from the Board for the demolition of existing building and the construction of a new building with associated parking at 350 East Liberty Street in the C-4 Zoning District.

Greg Earnst, 17306 Madison Avenue, Lakewood, stated that there were three existing structures on the property all proposed to demolish. Mr. Earnst explained that one building faces East Liberty Street and two structures were toward the rear alley on the east property line. Mr. Earnst continued that the applicant proposed a new two-story building 7700 sq. ft. bank with a canopy and three drive-thru lanes. Mr. Earnst stated that the new building would be located up against the sidewalk and the existing alley on the west side of the property. Mr. Earnst explained that building would be constructed of red brick and glass windows with a green trim. Mr. Earnst stated that the landscaping would be level with the sidewalk.

Dick Kinder moved to approve the application as submitted with signage not included. Susan Bates seconded the motion. The motion carried 6-0.

DR-18-10.

Lydiann Troyer of Troyer Signs representing Flamingo Jacks requested sign approval for a projecting sign at 234 South Market Street in the C-4 Zoning District.

Gary McCune, 234 S. Market Street, stated that the new sign faces would cover the existing signs. Mr. McCune explained that the sign would be centered and projecting above the entrance. Mr. McCune stated that the window signs were temporary and would be removed.

Dick Deffenbaugh moved to approve the application as submitted. Susan Bates seconded the motion.

The motion carried 6-0.

IV. PLANNING AND ZONING CODE UPDATE

Andrew Dutton stated that most changes are due to reorganization and administrative procedures. Mr. Dutton explained that Chapter 155 was relocated to different sections of the Planning and Zoning Code. Mr. Dutton continued that administrative and procedural sections have been moved to proposed Chapter 1103 and 1105 similar to the existing Chapter 155. Mr. Dutton stated that there were not many material changes, but new standards that did not exist before for commercial standards. Mr. Dutton explained changes to the Zoning Map and the Zoning Districts.

V. ADJOURNMENT

Susan Bates moved to adjourn the meeting. Dick Kinder seconded the motion. The motion carried 6-0. The meeting adjourned at 5:40 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant