

MINUTES
City of Wooster Design and Review Board
May 9, 2017

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Louise Keating, Susan Bates, Dick Deffenbaugh, Keith Speirs, Dick Kinder, John Campbell, and Sandra Hull were present at the meeting. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF MINUTES

Sandra Hull moved to approve the Minutes of April 11, 2017, regular meeting of the Design and Review Board. Susan Bates seconded the motion. The motion carried 7-0.

III. CERTIFICATE OF APPROPRIATENESS APPLICATION

DR-17-19.

Tim Bogner of Bogner Construction requested an approval recommendation from the Board for a fence on Parcel #64-01544.001, east of 335 East Liberty Street, in the C-4 Zoning District.

Tim Bogner of Bogner Construction stated that in early April, a person drove into the previous brick wall, which resulted in the removal of the entire wall along Liberty Street. Mr. Bogner explained a hazard was created when cars were pulling out of the parking lot, especially at night. Mr. Bogner continued that a wooden fence was installed due to safety concerns. Mr. Bogner stated that the wall would be temporary and the owner had plans to develop the property in 2018.

Sandra Hull moved to approve the application as presented. Susan Bates seconded the motion. The motion carried 7-0.

DR-17-20.

Ken Stiffler of Sign Design represented Meg Bowman Photography requested sign approval for a wall sign at 149 East Liberty Street in the C-4 Zoning District.

Ken Stiffler of Sign Design stated that the proposal was for a 22 in. by 115 in. routed PVC letter sign with a black logo. He noted that the sign would be installed on the building facade.

Louise Keating moved to approve the application as presented. Sandra Hull seconded the motion. The motion carried 7-0.

DR-17-21.

Paul Magee of LetterGraphics, Inc. representing Gouda requested Certification of Appropriateness approval for a projecting sign at 150 West Liberty Street in the Public Square Landmark District.

Chris Butdorf of LetterGraphics, Inc. stated that the owner decided to add a 34 in. by 34 in. round projecting sign in addition to the previously approved signage.

Susan Bates moved to approve the application as presented. Dick Kinder seconded the motion. The motion carried 7-0.

IV. **ADJOURNMENT**

Susan Bates moved to adjourn the meeting. Sandra Hull seconded the motion. The motion carried 7-0. The meeting adjourned at 5:45 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant