

MINUTES
City of Wooster Design and Review Board
November 14, 2017

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Susan Bates, Dick Deffenbaugh, Sandra Hull, Louise Keating, Keith Speirs, Dick Kinder, and John Campbell were present at the meeting. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF MINUTES

Sandra Hull moved to approve the Minutes of the October 10, 2017, regular meeting of the Design and Review Board. Susan Bates seconded the motion. The motion carried 7-0.

III. CERTIFICATE OF APPROPRIATENESS APPLICATION

DR-17-35.

Ken Stiffler representing Studio Irie requested sign approval for window signs at 323 East Liberty Street in the C-4 Zoning District.

Ken Stiffler of Sign Design stated that the request was for two 21 inch x 62 inch white vinyl window graphics on the front windows. Mr. Stiffler continued that the door contained a logo icon which would be 22.5 inches x 54 inches and have white lettering.

Dick Kinder moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 7-0.

DR-17-36.

Ken Stiffler representing Nouvelle Ere Arts and Wines requested Certificate of Appropriateness approval for window signs at 156 East Liberty Street in the Public Square Landmark District.

Ken Stiffler stated that signs incorporated a French type logo. He noted that two window signs were proposed on the front windows, which would each be 22 inches x 35.25 inches and be ivory and burgundy in color. Mr. Stiffler continued that the signs were consistent with the downtown area.

Sandra Hull moved to approve the application as submitted. Susan Bates seconded the motion. The motion carried 7-0.

DR-17-37.

Ken Stiffler representing Learn N Play Child Care requested sign approval for a freestanding sign approval for window signs at 243 South Bever Street in the C-4 Zoning District.

Ken Stiffler stated that the freestanding sign would have a light gray background with purple lettering. Mr. Stiffler explained that the sign was a replacement of an existing sign and would utilize the existing posts.

Dick Kinder moved to approve the application as submitted. Louise Keating seconded the motion. The motion carried 7-0.

DR-17-38.

Ken Stiffler representing Welcome Home requesting Certificate of Appropriateness approval for window signs and an awning sign at 133 West Liberty Street in the Public Square Landmark District.

Ken Stiffler stated that the business was located in Merchants Block. He noted that four window logos were gray across the bottom of the windows. Mr. Stiffler explained that the 10 inch gray acrylic letters would be affixed to the awning for more visibility.

Louise Keating moved to approve the application as submitted. Susan Bates seconded the motion. The motion carried 7-0.

DR-17-39.

Craig Wellert requesting an approval recommendation from the Board for a new exterior window at 149 North Walnut Street in the C-4 Zoning District.

Carrie Wellert stated that the proposal was for a new 58 inch x 72 inch exterior window. Mrs. Wellert explained that the window would be similar to the current windows.

Dick Deffenbaugh moved to approve the application as submitted. Sandra Hull seconded the motion. The motion carried 7-0.

IV. ADJOURNMENT

Susan Bates moved to adjourn the meeting. Louise Keating seconded the motion. The motion carried 7-0. The meeting adjourned at 5:44 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant