

MINUTES
CITY OF WOOSTER PLANNING COMMISSION
September 27, 2017

I. MEETING CALLED TO ORDER AND ROLL CALL

Gil Ning, Vice Chairman of the Planning Commission, called the meeting to order. Commission members Kyle Adams, Ron Rehm, Gil Ning, Mike Steiner, and Mark Weaver were present at the meeting. Commission members Grant Mason, Jackie Middleton, and Sheree Brownson were absent. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF THE MINUTES

Mark Weaver moved to approve the minutes of July 26, 2017 meeting of the Planning Commission. Mike Steiner seconded the motion. The motion carried unanimously, 5-0.

Mark Weaver moved to approve the minutes of August 23, 2017 meeting of the Planning Commission with the condition that the first sentence of the third paragraph of application PC-17-20 be attributed to the correct Commission member. Ron Rehm seconded the motion. The motion carried unanimously, 5-0.

III. APPLICATIONS

PC-17-14.

David Hockey of TowerCo representing the College of Wooster requested Conditional Use approval to increase the size of the flag on wireless telecommunication tower at 1200 Gasche Street in a CF (Community Facilities) District.

David Hockey, 5000 Jones Drive, Cary, North Carolina, stated that he represented TowerCo and The College of Wooster. Mr. Hockey explained that he had worked with Andrew Dutton and The College of Wooster for the past couple of months to find a flag that was appropriate in size in scale. Mr. Hockey continued that the proposed flag would be 20 feet by 30 feet. Mr. Hockey explained that the originally approved 12 feet by 18 feet flag did not look appropriately sized for the tower. Mr. Hockey stated that the 20 feet by 30 feet flag was placed on the flagpole to determine if it was an appropriate size.

Gil Ning asked if the tower's flag would supersede the Veterans Flag or any other flags on the campus. Mr. Hockey stated that the proposed flag should not supersede any other flags. Mr. Ning asked if there was a mechanism that raised and lowered the flag. Mr. Hockey stated that a crew would raise and lower the flag when a replacement was necessary. He continued that the flag would be replaced when it started to tear. Mr. Hockey explained that the life cycle of a flag varied and replacement could be between 30 days to 8 months.

Mr. Ning asked if anyone from the public would like to address the Commission regarding the application. No one from the public was present to address the application.

Mark Weaver moved to approve the application as presented. Ron Rehm seconded the motion. Before his vote, Mr. Adams indicated he was a volunteer football coach at the College of Wooster and he did not need to recuse himself. Also before his vote, Mr. Weaver disclosed that he was a former employee of the College of Wooster and he did not need to recuse himself. The motion carried unanimously, 5-0.

PC-17-15.

David Hockey of TowerCo representing the College of Wooster requested Final Development Plan approval to increase the size of a flag on wireless telecommunication tower at 1200 Gasche Street in a CF (Community Facilities) District.

Mr. Hockey noted that the application met all the subject criteria.

Kyle Adams moved to approve the application as presented. Ron Rehm seconded the motion. The motion carried unanimously, 5-0.

IV. MISCELLANEOUS

Mark Weaver stated he was a member of the Steering Committee for the Planning and Zoning Code update. He indicated that the table beginning on page 74 gave a good overview of the general proposed changes. Mr. Weaver noted that if Commission members had questions, he or Jackie Middleton could share information regarding the project's Steering Committee.

V. ADJOURNMENT

Mike Steiner made a motion to adjourn the meeting. Ron Rehm seconded the motion. The motion carried 5-0.

Gil Ning, Vice Chairman

Carla Jessie, Administrative Assistant