



## Appeal Application Submittal Requirements

*No Appeal application will be accepted for review by the City of Wooster, per Section 1105.02 of the Planning & Zoning Code, without the submission of all of the following items, unless any such items are determined to be unnecessary or not applicable to the application by the Zoning Administrator*

1. The location of the subject property;
2. A description of the proposed Appeal application including an indication of the specific decision or determination requested for Appeal;
3. Verification that the owner of the property or an authorized applicant is submitting the application per Section 1105.02(a) of the Planning and Zoning Code;
4. The required application fee per Section 1105.02(f) of the Planning and Zoning Code; and
5. Any other information necessary for the evaluation of the Appeals application as deemed necessary by the Zoning Administrator.