

MINUTES
City of Wooster Design and Review Board
November 13, 2018

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Susan Bates, John Campbell, Dick Deffenbaugh, Sandra Hull, Louise Keating, Dick Kinder, and Keith Speirs were present at the meeting. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF MINUTES

Sandra Hull moved to approve the Minutes of September 11, 2018, regular meeting of the Design and Review Board. Susan Bates seconded the motion. The motion carried 7-0.

III. APPLICATIONS

DR-18-33.

Ken Stiffler of Sign Design Wooster requested sign approval for a wall sign at 241 South Bever Street in the C-4 Zoning District.

Ken Stiffler stated that the proposal was for wall signs on the north side of the building facing the existing parking area. Mr. Stiffler explained that the signs include a 16 sq. ft. gray and white script “W” logo and 12 in. tall white channel letters that varied in width. He noted that the signs would be non-illuminated.

Louise Keating moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 7-0.

DR-18-34.

Ken Stiffler of Sign Design Wooster requested sign approval for a freestanding sign at 132 South Buckeye Street in the C-4 Zoning District.

Ken Stiffler stated that the proposed sign was 14.7 sq. ft. in area and would be externally illuminated. He explained that the wooden freestanding sign would be blue, white, red and gold in color. Mr. Stiffler continued that the sign’s height would be 58 inches and 2 sided.

Dick Deffenbaugh moved to approve the application as submitted. Susan Bates seconded the motion. The motion carried 7-0.

DR-18-35.

Dan Fought of Fought Signs requested sign approval for window signs at 316 West Liberty Street in the C-4 Zoning District.

Rob Fought stated that the proposal was for white vinyl window lettering with black trim on the building’s front window and glass entrance door. Mr. Fought explained that the sign would be a total of 14 sq. ft. and the window area of the building was 48 sq. ft.

Sandra Hull moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 7-0.

IV. ADJOURNMENT

Susan Bates moved to adjourn the meeting. Louise Keating seconded the motion. The motion carried 7-0. The meeting adjourned at 5:40 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant