

MINUTES
CITY OF WOOSTER PLANNING COMMISSION

November 28, 2018

I. MEETING CALLED TO ORDER AND ROLL CALL

Gil Ning, Chairman of the Planning Commission, called the meeting to order. Commission members Sheree Brownson, Grant Mason, Jackie Middleton, Gil Ning, Mike Steiner, and Mark Weaver were present at the meeting. Commission member Kyle Adams was absent. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPROVAL OF THE MINUTES

Mike Steiner moved to approve the minutes of October 24, 2018 meeting of the Planning Commission. Jackie Middleton seconded the motion. The motion carried unanimously, 6-0.

III. APPLICATIONS

PC-18-26

John Long requested Final Plat approval for the subdivision of a property into eight lots on the south side of West Smithville Western Road (Parcel Number 53-00899.000) located within three mile of the City of Wooster.

John Long, 3477 Commerce Parkway, stated that the property was located within 3 miles of the City of Wooster. He indicated that seven of the single family residential lots would be accessed off of a common access drive and one lot would be accessed directly from West Smithville Western Road. Mr. Long explained that two lots would have frontage on West Smithville Western Road.

Mr. Long stated that the subdivision would incorporate a 60 ft. wide "Roadway Reservation Easement" in a cul-de-sac configuration. Mr. Long explained if the development was annexed, a public roadway could be installed without any obstacles or any objection from the adjacent property owners. Mr. Long continued that the properties would have well and septic systems.

Mr. Long stated that Loral Properties LLC currently owned the property. Mr. Long explained that the lots were proposed with a drive built to county standards with a width of 18 ft. Mr. Long continued that the access drive would have a cul-de-sac turnaround at the end.

Grant Mason moved to approve the application as presented with the following recommendations:

1. A Common Access Drive Agreement shall be submitted to the satisfaction of the City of Wooster and Wayne County Planning Department and shall be recorded.
2. All other aspects of the development including, but not limited to, construction of buildings and drives, installation of private utilities, floodplain permits, soil reports, septic/well requirements, Construction Application for Permits (CAP), and Storm Water Pollution Prevention Plans (SWP3) shall be subject to the review and approval of applicable Wayne County Agencies.

Mike Steiner seconded the motion. The motion carried unanimously, 6-0.

IV. ADJOURNMENT

Jackie Middleton made a motion to adjourn the meeting. Mark Weaver seconded the motion. The motion carried unanimously, 6-0.

Gil Ning, Chairman

Carla Jessie, Administrative Assistant