

MINUTES
City of Wooster Design and Review Board
April 9, 2019

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Dick Deffenbaugh, Sandra Hull, John Campbell, Louise Keating, Dick Kinder, and Keith Speirs were present at the meeting. Board member Susan Bates arrived at 5:33 pm. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

II. APPLICATIONS

DR-19-11.

Christian Butdorf requested sign approval for wall signs at 350 East Liberty Street in the C-4 Zoning District.

Christian Butdorf stated that the Commercial and Saving Bank was requesting signs on 3 sides of the building, which were painted aluminum letters. Mr. Butdorf explained that the signs on the east and north sides of the building the sign would be fastened directly to the building. He continued that sign on the south, or front, side of the building would be letters mounted on a panel. Mr. Butdorf stated that the panel would be painted to match the gray siding.

Sandra Hull moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 6-0.

DR-19-12.

Timothy Bogner requested Certificate of Appropriateness approval for the installation of windows at 225 North Market Street in the North Market Street Landmark District.

Timothy Bogner stated that the proposal was a renovation of the former law library on the second floor of the building. Mr. Bogner explained that individual offices would each have a window. Mr. Bogner continued that the easternmost window would match existing windows and the other two 2 ft. by 4 ft. windows were not visible from the street.

Dick Kinder moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 7-0.

DR-19-14.

Ken Stiffler requested Certificate of Appropriateness approval for window sign internally illuminated, a projecting sign and a window sign at 146 East Liberty Street in the Public Square Landmark District.

Ken Stiffler stated that the proposal was for a small projecting sign on the front of the building with a coffee cup and a finger pointing down. Mr. Stiffler explained that the window sign would be

inside the building and would be internally illuminated. Mr. Stiffler continued that the signs proposed were brown, beige and black in color.

Louise Keating recused herself from the application.

Sandra Hull moved to approve the application as submitted. Susan Bates seconded the motion. The motion carried 6-0.

DR-19-15.

Deanna Workinger requested sign approval for a wall sign at 503 East Liberty Street in the C-4 Zoning District.

Deanna Workinger stated that the proposal was for a replacement wall sign on the building at 503 East Liberty Street. Mrs. Workinger explained that colors would be red, white and blue and the sign would be internally illuminated.

Susan Bates moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 7-0.

III. APPROVAL OF MINUTES

Louise Keating moved to approve the Minutes of March 19, 2019, regular meeting of the Design and Review Board. Sandra Hull seconded the motion. The motion carried 7-0.

IV. OTHER BUSINESS

Kevin Fedorwicz indicated that he had concerns with exterior changes underway 150 North Walnut Street. Mr. Fedorwicz submitted photos of the work that was done.

Mr. Campbell stated that the Board approved the application that was submitted and the Building Department was responsible for inspecting the work. Mr. Campbell explained that issue possibly needed to be addressed with City Council or the Building Department.

V. ADJOURNMENT

Louise Keating moved to adjourn the meeting. Dick Kinder seconded the motion. The motion carried 7-0. The meeting adjourned at 5:44 p.m.

John Campbell, Chairman

Carla Jessie, Administrative Assistant