

**MINUTES**  
**City of Wooster Design and Review Board**  
**September 10, 2019**

**I. MEETING CALLED TO ORDER AND ROLL CALL**

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members Susan Bates, Dick Deffenbaugh, John Campbell, Louise Keating, and Keith Speirs were present at the meeting. Board members Sandra Hull and Dick Kinder were absent. Andrew Dutton, Planning and Zoning Manager, was present representing the City of Wooster.

**II. APPROVAL OF MINUTES**

Susan Bates moved to approve the Minutes of August 13, 2019, regular meeting of the Design and Review Board. Louise Keating seconded the motion. The motion carried 5-0.

**III. APPLICATIONS**

***DR-19-30.***

Carl May requested sign approval for a wall sign at 235 West Liberty Street in the C-4 Zoning District.

Carl May stated that the sign was a channel letter wall sign for the Farmers State Bank.

Louise Keating moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 5-0.

***DR-19-31.***

Carl May requested sign approval for a freestanding sign face replacement at 235 West Liberty Street in the C-4 Zoning District.

Carl May stated that the proposal was to remove the existing sign faces and replace them with the Farmers State Bank logo. Mr. May explained that the sign structure was currently white and would be painted black to get away from the colonial look.

Louise Keating moved to approve the application as submitted. Susan Bates seconded the motion. The motion carried 5-0.

**IV. ADJOURNMENT**

Andrew Dutton updated the Board on the status of the former Horn Nursing Home site. Mr. Dutton stated that the property would be sold to Rea and Associates and Weaver Construction for the anticipated construction of an office building and attached single-family dwellings. Mr. Dutton continued that the demolition of the structure would begin in the near future.

Dick Deffenbaugh moved to adjourn the meeting. Susan Bates seconded the motion. The motion carried 5-0. The meeting adjourned at 5:40 p.m.

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John Campbell, Chairman

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Carla Jessie, Administrative Assistant