



City Hall  
1<sup>st</sup> Floor Council Chambers  
538 North Market Street  
Wooster, OH 44691

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# City of Wooster Planning Commission Meeting Agenda April 2, 2020 6:30 p.m.

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I. Roll Call

II. Approval of the February 6, 2020 Meeting Minutes

III. Applications

PC-20-04 John Long requesting Final Development Plan approval for an automotive repair use on the east side of Akron Road, north of Long Road, with Parcel ID # 67-00283.001 in an I-1 (Office/Limited Industrial) zoning district.

PC-20-05 Merle Stutzman requesting Final Development Plan approval for 10 attached residential homes at 230 North Market Street and 237 North Walnut Street in a C-4 (Central Business) zoning district.

PC-20-06 Julie Pease requesting Conditional Use approval for an automotive leasing use at 1457 West Old Lincoln Way in an I-2 (General Industrial) zoning district.  
*This application will include a Public Hearing*

PC-20-07 Craig Sanders requesting Final Development Plan approval for a warehouse at 2730 Akron Road in an I-1 (Office/Limited Industrial) zoning district.

IV. Adjournment

**THIS MEETING WILL BE HELD BY CONFERENCE CALL**  
**SEE THE FOLLOWING PAGE FOR MORE INFORMATION**  
**TO ATTEND THIS MEETING BY PHONE**  
Call: 857-444-6500  
**When Prompted Enter the Access Code: 223-921-947#**

# City of Wooster Planning Commission

## Meeting Information

April 2, 2020 - 6:30 p.m.

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### I. Meeting Format

Due to the effects of the Covid-19/Coronavirus, the April Planning Commission meeting will be conducted via conference call

### II. Who Can Attend the Meeting

- **The meeting is open to the public and anyone can call in to join the meeting**
- The meeting will also include at least four Commission members, city staff and applicants for agenda items

### III. How to Attending the Meeting

- To join the meeting call: 857-444-6500 or 302-202-5900
- When prompted, enter the Access Code: 223-921-947#

### IV. General Meeting Procedure

- The Chair of the Commission will oversee the meeting
- The Chair will indicate when those present may speak  
Example: "Is the applicant present to outline the application"
- First time speaking – Applicants and the public addressing the Commission must state their name, address and affirm to tell the truth
- Speaking any time – Prior to speaking, **everyone speaking must state their name** so it is clear who is speaking

### V. Public Hearing

- Application #PC-20-06 will include a public hearing
- The Chair of the Commission will open up the public hearing for public comment
- Anyone from the public wishing to speak must then indicate they would like to speak during the public hearing and follow the General Meeting Procedure above

### VI. Voting

- All votes must be taken by a roll call vote, not a voice vote
- Four votes of approval are necessary to approve an application