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# City of Wooster

## Civil Service Commission

### Minutes

#### September 7, 2021 at 9:00 a.m.

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- I. Meeting Called to Order and Roll Call
  - Reg Kramer – present by verbal confirmation
  - Steve Slack – present by verbal confirmation
  - Susan Buchwalter – absent
- II. Approval of the Previous Meeting Minutes
  - Approval of August 9, 2021 meeting minutes
    - Reg Kramer – voted yes to approve the minutes
    - Steve Slack – voted yes to approve the minutes
- III. Certification and/or Re-Certification of Eligible List
  - Certification of Recreation Supervisor classification eligible list
    - A motion was made to certify the Recreation Supervisor eligible list
      - Reg Kramer – voted yes
      - Steve Slack – voted yes
  - Certification of Lateral Firefighter/Paramedic classification eligible list
    - A motion was made to certify the Lateral Firefighter/Paramedic eligible list
      - Reg Kramer – voted yes
      - Steve Slack – voted yes
  - Certification of Clerical Specialist classification eligible list
    - A motion was made to certify the Clerical Specialist eligible list
      - Reg Kramer – voted yes
      - Steve Slack – voted yes
  - Certification of Customer Service Representative without competitive exam
    - A motion was made to certify the Customer Service Representative without competitive exam
      - Reg Kramer – voted yes
      - Steve Slack – voted yes
- IV. Abolishment of Eligible List
  - Not applicable this session
- V. Request for Reinstatement
  - Not applicable this session
- VI. Disciplinary Action
  - Not applicable this session
- VII. Adjournment
  - Adjourned at 9:04 am