

MINUTES
City of Wooster Design and Review Board
June 1, 2023

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members John Campbell, Dick Deffenbaugh, Dick Kinder, Louise Keating, Keith Speirs, and Gretchen Tefs were present at the meeting. Board member Sandra Hull was absent. Vincent Marion, Planning and Zoning Manager, represented the City of Wooster.

II. APPROVAL OF MINUTES

Louise Keating moved to approve the Minutes of May 4, 2023, the regular meeting of the Design and Review Board. Dick Kinder seconded the motion. The motion carried 6-0.

III. APPLICATIONS

DR-23-9.

Laura Higgins-Woyma requested approval for replacement wall signs at 305 West Liberty Street in a C-4 District (Non-Landmark).

Laura Higgins-Woyma, Brilliant Sign, stated that the proposed sign of two sets of individual flat cut 3/8 inch PVC letters to flush mount to the side gambles. Ms. Higgins-Woyma explained that the new logo consisted of a single blade of wheat in the letter A of the sign on the north and south side.

Louise Keating moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 6-0.

DR-23-10.

Lucas Hartman requested a Certificate of Appropriateness for alterations to a structure by adding an accessibility ramp at 433 East University Street (Landmark).

Lucas Hartman, Sol Harris Day Architecture, stated that the structure was for the College of Wooster President's residence to develop solutions for accessibility issues for an individual in a wheelchair. Mr. Hartman explained that the proposed ramp would be constructed on the front portion facing University Avenue. Mr. Hartman continued that the structure is a landmark in the city. He suggested matching the brick to the existing brick and copying many of the same lines of the water table, the same stones, and brick colors.

Keith Speirs moved to approve the application as submitted. Louise Keating seconded the motion. The motion carried 6-0.

DR-23-11.

Erin Stiffler of Sign Design Wooster requested a Certificate of Appropriateness for a wall sign, hanging sign, and awning removal at 137 West Liberty Street in a C-4 District (Landmark).

Erin Stiffler, Sign Design Wooster, stated that the new owner proposed the name change to Olive Lane Oils and Vinegars. Ms. Stiffler explained that the awning was removed, and the sign was simplified with a contoured cut building sign above where the awning had previously occupied. Ms. Stiffler stated that the window graphics with the logo and a couple of highlighted keywords of items offered in the store have enlarged olive branches that are symbols in the logo. Ms. Stiffler continued that the hanging sign looks similar, open with a two-sided, and painted the same green as the building sign.

Louise Keating moved to approve the application as submitted. Dick Kinder seconded the motion. The motion carried 6-0.

DR-23-12.

Erin Stiffler, Sign Design, requested a Certificate of Appropriateness for a wall sign at 430 North Market Street in a C-1 District (Landmark).

Erin Stiffler, Sign Design, stated that the proposed sign with a client-supplied logo would be a flat black wrap-around printed edges installed directly flush with the brick. Ms. Stiffler explained that the sign color was a gradient between yellow and orange on the black background.

Louise Keating moved to approve the application as submitted. Gretchen Tefs seconded the motion. The motion carried 6-0.

IV. ADJOURNMENT

Louise Keating moved to adjourn the meeting. Dick Kinder seconded the motion. The motion carried 6-0.

John Campbell, Chairman

Carla Jessie, Administrative Assistant