

MINUTES  
City of Wooster Design and Review Board  
September 7, 2023

I. MEETING CALLED TO ORDER AND ROLL CALL

John Campbell, Chairman of the Design and Review Board, called the meeting to order. Board members John Campbell, Dick Deffenbaugh, Louise Keating, Keith Speirs, and Gretchen Tefs were present at the meeting. Board member Sandra Hull and Dick Kinder were absent. Vincent Marion, Planning and Zoning Manager, represented the City of Wooster.

II. APPROVAL OF MINUTES

Louise Keating moved to approve the Minutes of August 3, 2023, of the regular meeting of the Design and Review Board. Keith Speirs seconded the motion. The motion carried 5-0.

III. APPLICATIONS

*DR-23-19.*

Holly Varian requested a Certificate of Appropriateness for a wall sign at 148 West Liberty Street in a C-4 (Central Business) zoning district (Landmark).

Aaron Holder, Fleet Feet, 820 West Grandville, Ohio, stated that they will replace the existing sign with a new logo sign.

Dick Deffenbaugh moved to approve the application as submitted. Gretchen Tefs seconded the motion. The motion carried 5-0.

*DR-23-20.*

Erin Stiffler of Sign Design requested approval for wall sign(s) at 214 North Bever Street in a C-4 (Central Business) zoning district (Non-Landmark).

Erin Stiffler, Sign Design, 1537 West Old Lincoln Way, stated that the new owners of Illusion are transferring the front entrance to the North Bever Street facing side of the building. Ms. Stiffler explained that the new branding has a logo sign above the door and a tagline key offering product signs above each window. Ms. Stiffler continued that the signage was all 1/8 inch aluminum composite with digital prints over the top of the signs.

Louise Keating moved to approve the application as submitted. Gretchen Tefs seconded the motion. The motion carried 5-0.

*DR-23-21.*

Greg Ernst requested a Certificate of Appropriateness for exterior alterations to include lighting, canopy, windows, and door to a structure at 148 South Market Street in a C-4 (Central Business) zoning district (Landmark).

Nate Scott, AODK Architecture, 14394 Detroit Avenue, Lakewood, stated that the project's purpose is to provide a new entrance that is fully accessible off the main street. Mr. Scott explained that the main entrance is up a step with the wind guard. Mr. Scott continued that the project proposes to carry the City standard streetscape down to the corner of South Street. Mr. Scott stated that the second point was that the black awnings would be removed, and the entrance would be modernized. Mr. Scott explained that the materials for the new façade will match the existing building.

Louise Keating moved to approve the application as submitted. Dick Deffenbaugh seconded the motion. The motion carried 5-0.

*DR-23-22.*

Aaron Dearth requested an approval recommendation for a façade alteration at 223 West Liberty Street in the C-4 (Central Business) zoning district ( Non-Landmark).

Aaron Dearth, 2112 Troy Road, Ashland, stated that the project's scope was to replace the awning structure. Mr. Dearth explained they wanted something more fitting with downtown than the existing blue style. Mr. Dearth continued that the façade would be slightly 2 feet shorter, cutting the roof down and adding the same material below with the bronze metal around the rest of the facility. Mr. Dearth said that they would be removing all of the blue that was currently existing that did not match anything.

Louise Keating moved to approve the application as submitted. Gretchen Tefs seconded the motion. The motion carried 5-0.

#### IV. ADJOURNMENT

Louise Keating moved to adjourn the meeting. Keith Speirs seconded the motion. The motion carried 5-0.

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John Campbell, Chairman

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Carla Jessie, Administrative Assistant