

# Water Well Metering Requirements for Sewer only Customers

As of 11/01/2023

Non-metered residential (flat rate) sewer customers are customers who use the City of Wooster's sanitary sewer system and are standardly billed a flat rate monthly charge for sewer services. They do not have water service provided by the City.

These customers may, at their expense, have a water meter installed to allow water used from their well to be measured. These customers will then be charged for sewer based on the water use measured by the meter, rather than being billed a flat rate charge. Rates for sewer charges are listed at [www.woosteroh.com](http://www.woosteroh.com), then click on utilities, and scroll to downloads and links, and select sewer rates. For example, as of 2/1/2023 the monthly minimum charge for a 5/8 meter is \$11.83 and each thousand gallons of use is \$5.26. For a customer in the city with one thousand gallons of use in a month, their billed sewer use would be \$17.09. For customers outside of the city there is a 50% surcharge, so the resultant charge from the above example would be  $\$17.75 + 7.89 = \$25.64$ . **As rates increase these charges will also increase, so these numbers are for example only.**

The costs charged by the City of Wooster for this meter installation are as follows:

The present charge for a 5/8" meter is \$129.00.

The present charge for an RTU (meter remote transmitting unit) is \$110.00

The present installation charge is \$80.00

The present total charges from the City for equipment and installation is \$319.00

**These charges will increase or decrease whenever our costs to purchase these items change from our vendors.**

*If you are ready to proceed with this installation please call 330-263-5228 for current pricing.*

**The regulations regarding the metering requirements for these customers are shown below. The plumbing costs to provide a place for a meter to be installed and cost of any permits required by the City of Wooster for inside city customers or Wayne County for outside city customers are the customer's expenses.**

1. For customers **inside Wooster City limits** information regarding regulations and required permits is available from the Division of Building Standards at 330-263-5241.
2. For customers **outside of the city**, the City of Wooster will not require the issuance of a permit; however, the homeowner must check with the County's Building Department to see if the county will require a plumbing permit.
3. Past due accounts are not eligible for metering unless all past due charges and charges for metering installation are paid at Wooster City Services prior to any installation work beginning. Upon request for metering sewer the city will add the aforementioned fees to the service location and provide the meter, MTU, and advise of a location for the MTU if it needs to be outside of the premise.
4. The Homeowner must do the following:
  - a. Hire a licensed plumber to install:
    - i. A meter yoke
    - ii. The meter must be installed to Utility Division specifications, inside in a freeze-proof environment, between the pressure tank and all points of use

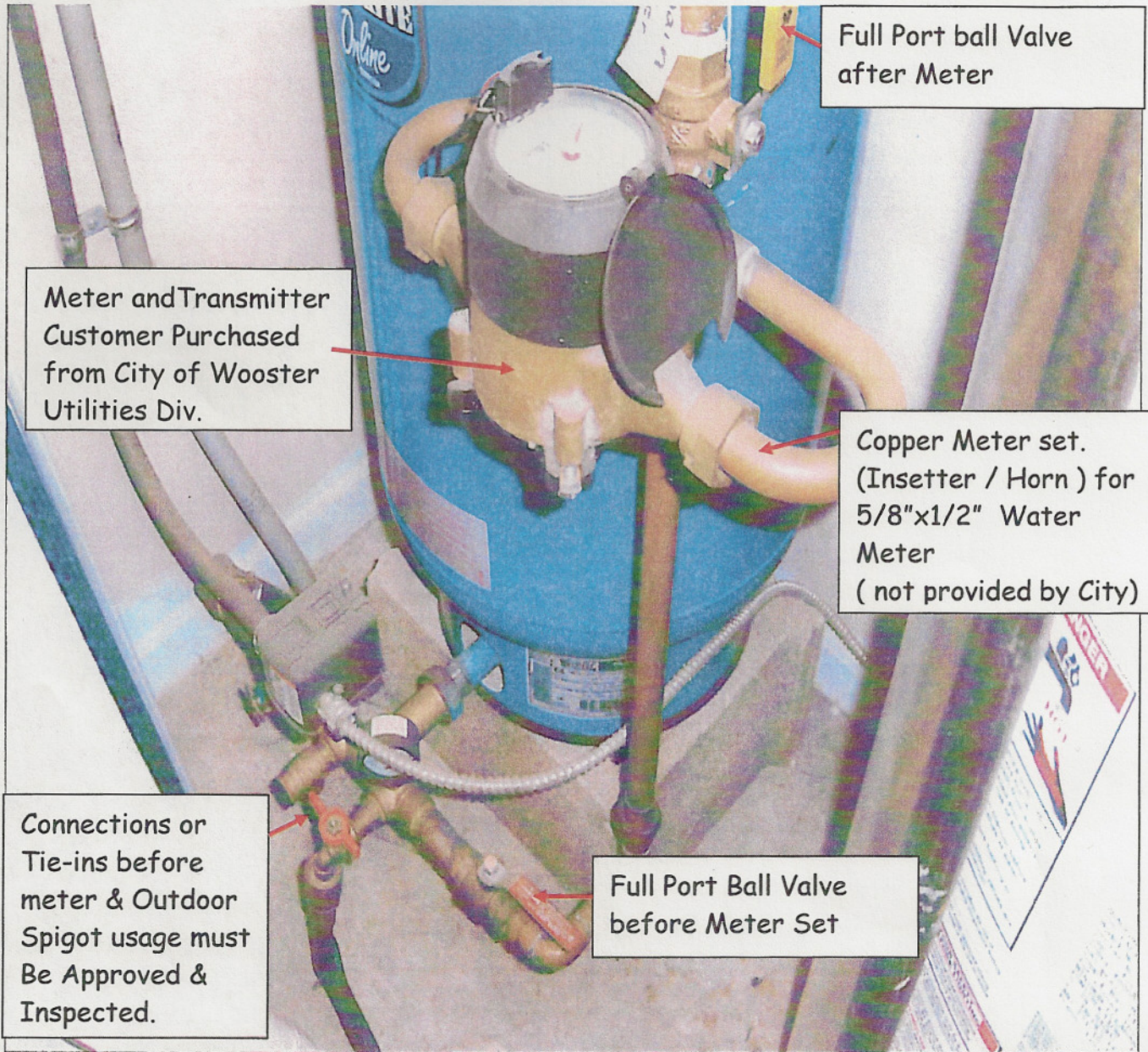
within the building. The meter must be isolated up and down stream by full port ball valves

- iii. A "Y" strainer should be installed to prevent plugging of the meter by wells with high amounts of particulate matter.
  - b. When outside location of the MTU is required, the homeowner must provide a path (including the drilling of any needed holes) to the outside of the house for installation of the remote reading system. Homeowners are also required to run the wire which will connect the meter to the MTU. Standard telephone wire with 4 conductors may be used; however, the homeowner must ensure that the telephone wire purchased is solid wire and not stranded wire. This wire must be run from the location of the meter and through the outside wall prior to the arrival of the Wooster City Services technician for final installation.
5. When ready for meter installation, the homeowner must make an appointment with Wooster City Services at (330) 263-5228 for a technician to physically install, mount the antenna and program the MTU. If an appointment is scheduled and the technician arrives to find the installation is deficient and/or not ready for meter installation, then the meter technician will leave without completing the installation. An additional trip charge will be billed to the account for the second trip.
  6. No deduction meters are permitted.
  7. Service Charges. All meters and transmitting units installed are the property of the property owner. Any repairs or replacements of the meter or transmitting unit regardless of cause will be at the expense of the property owner. Equipment will be billed at current rates in effect and service call fees as listed on the current fee schedule will apply. In addition, if the meter cannot be read remotely, then an additional meter reading fee shall apply as listed on the current fee schedule.
  8. Usage Fees are determined as listed on the current schedule of fees.
  9. If the meter cannot be read remotely a manual meter reading fee will be applied.
  10. If meter stops functioning or cannot be read, the customer will be billed the highest monthly usage recorded or flat rate charge – whichever is higher.
  11. By installing a meter, the property owner agrees that the city shall have access to the meter and equipment for purposes of meter reading, repairs, and inspection as deemed necessary.
  12. If a property that has been metered decides to return to flat rates this is allowed. To request this change contact Wooster City Services at (330) 263-5228 to request an application for this change. Once an account returns to flat rate billing it will remain such for a period not less than one year from the time the change is requested. Wooster City Services will not monitor accounts and bill the lesser charge of metered or flat rate. If a customer decides to not have metered sewer billing the city recommends removing the meter from your supply line so there is no possibility of pressure problems from a plugged meter in the future.
  13. If after a one year period a customer wishes to reinstate metered sewer billing a request must be made to Wooster City Services. After the approval of the request, the following needs to happen:

- i. The meter at the property must be removed and sent to a lab to have its accuracy certified,
- ii. A customer account must not have delinquent charges,
- iii. Additionally, a service charge for a City utility worker to remove the meter at the service location, an additional charge for having the meter tested at a certified lab and a trip charge for re-installing the meter after a successful test will be charged.
- iv. If a new MTU is required, an additional charge will be billed at unit's current cost.
- v. If the meter fails testing a new meter must be purchased.

Alternatively, in lieu of testing an old meter a new meter may be purchased from the city and installed at current costs.

Past credit will not be issued for meters left in line which show less usage than flat rate allowances would be during times an account is not being billed as a metered sewer account.



Meter and Transmitter  
Customer Purchased  
from City of Wooster  
Utilities Div.

Full Port ball Valve  
after Meter

Copper Meter set.  
(Inserter / Horn ) for  
5/8"x1/2" Water  
Meter  
( not provided by City)

Connections or  
Tie-ins before  
meter & Outdoor  
Spigot usage must  
Be Approved &  
Inspected.

Full Port Ball Valve  
before Meter Set